Grant Applications for Trowbridge on 10/12/2014

| ID | Grant Type | Project Title | Applicant | Amount Required |
|----|-----------|---------------|-----------|-----------------|
| 1027 | Community Area Grant | Larkrise Farm IT upgrade capital project | Larkrise Community Farm | £1139.10 |

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**Submitted:** 19/11/2014 10:23:36

**ID:** 1027

**Current Status:** Application Appraisal

**To be considered at this meeting:**
tbc contact Community Area Manager

**1. Which type of grant are you applying for?**
Community Area Grant

**2. Amount of funding required?**
£501 - £5000

**3. Are you applying on behalf of a Parish Council?**
No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**
Larkrise Farm IT upgrade capital project

**6. Project summary:**
The back ground is that 2 weeks ago our computer system was electronically accessed remotely [hacked] and we were concerned that the PC\'s protection was inadequate, the crime was recorded to local Police as the infiltrators attempted to acquire our banking details. We used a local trusted IT provider called Devision, earlier PC systems were restored by them but spurious software faults now occur and PC performance of the now aged equip persists. The Trustees have taken technical advice and regard that the costs of rebuilding older PC\'s with proper commercial UPS and software in place together with the PC lower performance enduring, was not money well spent and that there was no option but to arrange for the replacement. The quote has been reviewed and accepted by Trustees as good value and to

progress.

**7. Which Area Board are you applying to?**
Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**
BA146DQ

**9. Please tell us which theme(s) your project supports:**
Children & Young People
Countryside, environment and nature
Economy, enterprise and jobs
Food, farming and local markets
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)
Special needs, vulnerable and socially disadvantaged

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**
03/2014

**Total Income:**
£146755.00

**Total Expenditure:**
£153243.00

**Surplus/Deficit for the year:**
£6488.00

**Free reserves currently held:**
**(money not committed to other projects/operating costs)**
£0.00

**Why can't you fund this project from your reserves:**
We have no free reserves as currently cash on account is well below the 12months
operational costs reserve required by the Charities Commission. The balance 50% cost will
be provided from our accounts.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost                        £2278.21
Total required from Area Board  £1139.10

| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
|---|---|---|---|---|
| Computers | 1079.71 | Larkrise Treasurer acc | yes | 539.86 |
| Monitors | 192.00 | Larkrise Treasurer acc | yes | 96.00 |
| IT programmes | 48.00 | Larkrise Treasurer acc | yes | 24.00 |
| IT system protection | 178.50 | Larkrise Treasurer acc | yes | 89.25 |
| Install and commission | 720.00 | Larkrise Treasurer acc | yes | 360.00 |
| Logistics | 60.00 | Larkrise Treasurer acc | yes | 30.00 |
| Total | **£2278.21** | | | **£1139.11** |

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**
No


**12. If so, which Area Boards?**
Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**
All Larkrise Farm users and staff will benefit from the grant. Having a sound IT system is central to the Farms operations and integrity. The systems manage all farm activities, accounts, bookings, publicity, educational materials, student assessments, correspondence, award certificates, Health and Safety.

**14. How will you monitor this?**
We have a Trustee allocated to the project who will oversee the installation and commissioning. The Farm is also rebuilding its email system as part of this overhaul using the Larkrisefarm domain.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**
The accounts currently show a deficit, this project must go ahead and other funding would be progressed.

**16. Is there anything else you think we should know about the project?**
n/a

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**
yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**
yes I will make available on request the organisation's **latest accounts**

**Constitution:**
yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**
yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**
yes I will make available on request evidence of ownership of buildings/land

**And finally...**
yes The information on this form is correct, that any award received will be spent on the activities specified.